

SHERILL L. KISBY

Kent, WA 98031

E-Mail THEDEPOTGIRL@COMCAST.NET

Cell (253) 632-7600

OBJECTIVE:

A Full Time Position in Production / Assembly / Customer Service To provide an opportunity to utilize my diverse skills in Team Building, Organization and Creativity

EMPLOYMENT EXPERIENCE:

CNC Operator / Assembler

Carlisle IT

January 2007 - February 2009 Tukwila, WA

Operated and maintained various cable assembly

Specialized in hand tools & blue prints

Administrative Specialist

Sanmar Corporation

September 2006-November 2006 Fall City, WA

Customer Service, processed orders & accounting

Customer Service / Sales Representative

JB Factory Carpets

July 2006-September 2006 Kent, WA

Assisted in all administrative functions

Customer Service / Sales Assistant

Home Depot

January 2002 - September 2005 Tukwila, WA

Operated sales floor in all departments

Assisted customers, special order needs & cashier

Laminator Operator

Precision Aerospace

October 1996 - November 2002 Sumner, WA

Laminator for Boeing, Mc Donald Douglas, Airbus

Processed engineering plans, lead safety committee,

Trained new hires, Operated ultra sound equipment

Utilized knowledge of composite materials to strict tolerances

Lead Assembler

Cooper Electrical

January 1983 - November 1987 Cerritos, CA

Lead Assembler, electrical wiring in variety of hand tools

Painter, packaged, labeled and scaled items

OTHER QUALIFICATIONS:

2009 CPR/FIRST-AID, VOA Everett WA

2009 HIV/AIDS TRAINING, VOA Everett WA

2009 STARS CERTIFICATION

****References Available Upon Request****